



The Hampton Inn & Suites located near the Premium Outlet Mall currently has 2 Part-Time Housekeeping positions available.

We are looking for hard workers that are extremely dependable but also have the understanding of a flexible work schedule. You must be able to work between the hours of 8:30 AM and 5:00 PM and must be available to work on weekends and holidays. This part-time position offers a maximum of 30 hours per week but may increase at times during the summer/holiday season. Prior housekeeping experience is not required as we will give you the tools and training that you will need to be successful. High School diploma or GED is preferred.

The following is a list of duties that a housekeeper must complete on a daily basis:

- Clean bathtub, toilet, sink, walls, mirrors, tiles, counter and floor surfaces.
- Strip and make beds and change bed linens.
- Dust all furniture, pictures, drawers, window ledges and shelves thoroughly.
- Make up rollaway beds and cribs
- Vacuum entire room thoroughly.
- Empty all trash, replacing trash liners if applicable.
- Replenish amenities, linens and supplies in guest room.
- Complete special projects as assigned.
- Ensure neat and organized housekeeping closet on the assigned guest floor.
- Visually inspect room for cleanliness and signify completion for room.
- Sign for room keys and obtain housekeeping cart.
- Restock housekeeping cart for the following day.
- Respond quickly and efficiently to all guest requests.
- Practice chemical safety rules and follows procedures for needles and other hazardous materials.
- Report all suspicious persons, activities or hazardous conditions
- Turn in all items found in employee's working area to Lost & Found
- Other duties as assigned by the Executive Housekeeper & Management

If interested, please apply in person at:

Hampton Inn & Suites
4 Holiday Blvd.
Mercer, PA 16137