

## Small Business Development Center Gannon University

Helping businesses start, grow, and prosper.

## QuickBooks Basics

Date: October 18, 2016

Time: 9:00 a.m. to Noon

Cost: \$25

Location: Avalon Springs Conference Room

745 Greenville Road Mercer, Pennsylvania



Learn how to properly and efficiently setup your QuickBooks.

Jennifer Bickford, HBK CPAs & Consultants, will help you to:

- Optimize your QuickBooks strategy
- Understand the chart of accounts
- Learn about bank account reconciliation and ACH transactions
- Learn the true benefits of integrating QuickBooks into your business

Register online at: sbdcgannon.org

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**Gannon University SBDC** 

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